

County of Buffalo
Alma, Wisconsin
Notice of Public Meeting

Committee: Buffalo County Human Resources Committee
Date: Monday, January 8, 2018
Time: 2:00 p.m.
Location: 3rd Floor County Board Room
Buffalo County Courthouse
407 S. 2nd Street
Alma, WI 54610

Amended Agenda

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Call to Order
2. Roll Call of Members
3. Public Comment Regarding Posted Agenda Items
4. Review/Discussion/Action ~ Approval of Previous Meeting Minutes
5. Review/Discussion/Action ~ The Committee May Enter into Closed Session to Discuss Deputy Sergeant Positions

The Committee may enter into closed session pursuant to WI State Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.

6. The Committee May Enter into Open Session
7. Review/Discussion/Action ~ University of Wisconsin – Extension Administrative Assistant Position Description
8. Review/Discussion/Action ~ Chief Deputy Clerk of Court Position Description
9. Review/Discussion/Action ~ Deputy Clerk of Court Position Description
10. Review/Discussion/Action ~ A Resolution to Create a Community Health Educator Position from Part-Time to Full-Time
11. Review/Discussion/Action ~ Implementation of 2018 Buffalo-Pepin Child Support Plan Update
12. Review/Discussion/Action ~ The Committee May Enter into Closed Session – Extended Unpaid Medical Leave

The Committee may enter into closed session pursuant to WI State Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.

13. The Committee May Enter into Open Session
14. Review/Discussion/Action ~ Part-Time Recycling Driver Position Description & Salary Scale
15. Review/Discussion/Action ~ The Committee May Enter into Closed Session – Appeal Process for Salary Scale Placement or Classification Requests

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16. The Committee May Enter into Open Session
17. Review/Discussion ~ Chairperson's Report
18. Review/Discussion ~ Administrative Coordinator Report
19. Public Comments Not Regarding Agenda Items
20. Review/Discussion/Action ~ Next Meeting Date and Time
21. Adjournment.

Date: January 4, 2018

Larry Grisen, Committee Chair

By: Roxann M. Halverson, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 608-685-6209 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Any committee member that is unable to attend must call the County Clerk's Office at 608-685-6209 to report their absences.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.