

## Buffalo County Minutes

**Committee/Board:** Land Information Committee

**Date of Meeting:** Monday, March 19, 2018

**Electronic and Hard Copy Filing Date:** Monday, March 26, 2018

Chair Barry Draskowski called the meeting to order at 9:05 a.m. in the third floor County Board Room, Buffalo County Courthouse, Alma, Wisconsin. The members of the committee introduced themselves to each other.

**Board Members Present:** Mr. Barry Draskowski, Mr. Dennis Bork, Mr. David Danzinger, and Mr. John Ebert. Absent was Mr. Scott Smith.

**Others Present for All or Parts of the Meeting:** Ms. Sonya Hansen, Ms. Tina Anibas and Mr. Jason Poser.

**Public Comments Regarding Posted Agenda Items:** There were no public comments.

**Review/Discussion/Action – Election of Vice Chair:** Ms. Hansen informed the Committee that the County Board Chair appointed Mr. Barry Draskowski as the Chair of the Land Information Committee. Chair Draskowski called for nominations for the Vice Chair. Mr. David Danzinger made a motion to nominate Mr. Dennis Bork as Vice Chair seconded by Mr. John Ebert. Motion Carried. A motion was made by Mr. David Danzinger seconded by Mr. John Ebert to close the nominations and cast a unanimous vote for Mr. Dennis Bork as Vice Chair. Motion carried.

**Review/Discussion/Action – Selection of Monthly Committee Meeting Dates, Times and Location:** A motion was made by Mr. David Danzinger seconded by Mr. Dennis Bork to set their regular monthly meetings for the 2<sup>nd</sup> Friday of each month at 9:00 a.m. in the 2<sup>nd</sup> Floor Conference Room. Motion Carried.

**Review/Discussion/Action – GIS Overview:** Mr. John Ebert presented a power point presentation on “An Introduction to GIS Land Information Systems”.

**Review/Discussion/Action – Committee Duties and Expectations:** The Committee discussed the following expectations:

- **Oversight of the Land Information Functions (GIS, Surveyor and Land Information Council):** The GIS/Land Information Officer and the Surveyor will now report to this newly created committee and no longer report to the Land Conservation Committee.
- **Promotion and Integration:** The Committee will promote and coordinate integration of Land Information Systems throughout the County. The Committee discussed the need for one data set for consistency, efficiency and decision making. This Committee will assist supporting the needs of the Land Information systems within the County. The Committee discussed the importance of defining a “purpose” as it is easy to get lost in the world of data and its complexity.
- **Oversight of GIS Staff and Functions:** The Committee will oversee the budget process, review and approve bills and grants, review projects and identify county needs

and opportunities with input from the Departments. There will be several joint meetings with the Land Information Council. This Committee is a bridge between the Land Information Council and the County Board of Supervisors. Daily functions of the department will be overseen by the County Administrative Coordinator. The GIS/Land Information Officer will function in similar capacity as other department managers.

- **Role of the Land Information Council:** The Land Information Council will provide recommendations and input on the Land Information Plan as an advisory committee to the Land Information Committee. The Land Information Council provides significant input to the Wisconsin Land Information Grant and directives by the State of Wisconsin.
- **Oversight of Surveyor Functions:** This Committee will have oversight of the surveyor functions and budget.
- **Needs of the Committee:** The Committee requested a presentation by the Register of Deeds and the Real Property Lister as to how their systems integrate and populate into the GIS Land Information system at their next meeting. The Committee will also need a presentation on funding and budgeting, status of project and workload in the GIS office, and needs and data gaps within the County.

The census of the Committee was to develop an understanding of where we are and then work towards developing goals and a plan of action as to where we “want to be”.

**Public Comments Not Regarding Posted Agenda Items:** There were no comments from the public.

**Next Meeting Date:** The next meeting date is April 13, 2018 at 9:00 a.m. at the Buffalo County Courthouse in Alma, Wisconsin. Agenda and handouts will be sent electronically either by e-mail or fax.

**Adjournment:** Mr. Dennis Bork made a motion to adjourn at 11:20 a.m. seconded by Mr. John Ebert. Motion Carried.

Respectfully Submitted,

Sonya J. Hansen, Recording Secretary