

BUFFALO COUNTY MINUTES

Committee of the Board: Land Information Committee  
Date of the Meeting: August 10, 2018  
Electronic and Hard Copy Filing Date: August 15, 2018

Chair Mr. Barry Drazkowski called the meeting to order at 10:35 a.m. in the third floor County Board meeting room, Buffalo County Courthouse, Alma, Wisconsin.

**Board Members Present:** Mr. Barry Drazkowski, Mr. David Danzinger, Mr. Max Weiss, Mr. Dennis Bork and Mr. John Ebert.

**Others Present for All or Parts of the Meeting:** Ms. Sonya Hansen, Ms. Tina Anibas, Sheriff Michael Schmidtknecht, Ms. Anna Kahn and Mr. Joe Nelsen.

**Public Comments Regarding Agenda Items:** There were no public comments. Chair Mr. Barry Drazkowski adjusted the agenda to have the Land Information Officer's Report follow the Strategic Planning agenda item. The Committee members had no objection to the agenda adjustment.

**Review/Discussion/Action Regarding Minutes of the Previous Meeting:** A motion was made by Mr. David Danzinger seconded by Mr. Max Weiss to approve the minutes of the prior meeting with the change in the verbiage on page two referencing the parcel maps needed to be "adjusted" rather than "re-mapped" when a section was remonumented. Motion Carried.

**Review/Discussion/Action – Strategy to Fund Remonumentation Project and Work with Townships:** The Committee members discussed a funding proposal of a 6 year plan to completion and to use CAPX2020 as needed for lending out to the towns and for the County's match supplemented by as much grant funding as possible, deferring LiDAR and equipment purchases and keeping parcel mapping grant dollars in tact for 2019. Once developed and approved by the County, staff would meet with all the Townships to discuss the project. Mr. Joe Nelsen indicated that in the past he had met with the Townships.

**Review/Discussion/Action – A Resolution to Support and Fund the Buffalo County Remonumentation Project:** A motion was made by Mr. John Ebert seconded by Mr. Max Weiss to table the resolution to allow Mr. Jason Poser and Ms. Sonya Hansen the opportunity to prepare the financial impact and draft agreement for the towns to sign to complete the project under the 6 year plan using CAPX2020 funding, as much grant funding as possible, and by deferring LiDAR. Motion Carried.

**Review/Discussion/Action – 2018 Land Information Financial Report and Grant Budget Status:** The Committee reviewed the 2018 Land Information Financial Report and Grant Budget Status.

**Review/Discussion/Action – 2019 Land Information and GIS Budget:** Land Information Officer Mr. Jason Poser reviewed the 2019 Land Information and GIS Budget with the Committee. A motion was made by Mr. Max Weiss seconded by Mr. Dennis Bork to accept the budget as presented. Motion Carried.

**Review/Discussion – County Surveyor’s Report:** Mr. Joe Nelsen presented the detailed reports as to the status of the remonumentation project and billing for the Town of Waumandee and the County Surveyor’ Office activities from January 1, 2018 to July 27, 2018. He indicated that this report is submitted to the Finance Committee when he submits his invoices.

**Review/Discussion/Action – 2019 County Surveyor Budget:** Mr. Joe Nelsen indicated that once a decision is made on how to move forward with the remonumentation project, he can establish his budget. If nothing additional is approved, his budget would more than likely be the same as past years.

**Review/Discussion/Action – Strategic Planning for the County’s Land Information Program:** Chair Mr. Barry Drazkowski discussed the need for the Committee to start the process and discussion on how to integrate and coordinate land information records into a county-wide vision. He indicated that we need to be discussing projects that cross department lines to work collaboratively to gain efficiencies. This subject will be discussed at future committee meetings.

**Review/Discussion/Action Regarding Land Information Officer Monthly Report:** The Committee reviewed the monthly report prepared by the Land Information Officer. The Committee requested to be informed of projects that are being requested of the GIS Department that take a substantial amount of time to complete to assist with supporting the workflow of the department.

Mr. Jason Poser presented an overview of the findings of Anna Kahn on the fire number sign project. He indicated that Ms. Kahn had received a listing of addresses from him and then travelled to each township to verify if there was a sign, the condition of the sign and location of the sign. She took pictures and also established GPS points on where the signs should be located based on criteria given to her. Some of the challenges Ms. Kahn discovered in the seventeen (17) townships she travelled were that many signs had vegetative obstructions, signs were moved or there were no signs. Ms. Kahn indicated that she found when speaking with our residents that individuals did not know how to get a new address or sign. She also found more than one (1) dwelling on a public road and signage was confusing or lacking proper signage. She also noticed that some biohazard turkey barns had fire numbers and others did not have their own numbers.

Mr. Jason Poser indicated that the next step was to analyze the database for consistency once all of the data was able to be synchronized and then an initial report will be compiled for the Administration Office. This information will be used by the vendor and township if they choose to resign. He also indicated that the Zoning Department is looking at the signage ordinance language.

**Review/Discussion/Action – The Committee May Enter into Closed Session – Discuss Employee Goals and Expectations:** Mr. David Danzinger made a motion to go into closed session, seconded by Mr. Dennis Bork. Mr. John Ebert – Yes, Mr. Max Weiss – Yes, Mr. Dennis Bork – Yes, Mr. David Danzinger-Yes and Mr. Barry Draskowski – Yes. Motion Carried.

**Review/Discussion/Action – The Committee May Return to Open Session:** A motion was made by Mr. Dennis Bork seconded by Mr. John Ebert to return to open session. Mr. John Ebert – Yes, Mr. Max Weiss – Yes, Mr. Dennis Bork – Yes, Mr. David Danzinger-Yes and Mr. Barry Draskowski – Yes. Motion Carried.

**Public Comments:** There were no public comments.

**Next Meeting:** The next meeting of the Land Information Committee is scheduled for August 28, 2018 at 8:00 a.m.

**Adjourned:** Mr. Dennis Bork made a motion to adjourn at 1:47 p.m., seconded by Mr. John Ebert. Motion Carried.

Respectfully submitted,

Sonya J. Hansen  
Recording Secretary