

SEPTEMBER SESSION
MONDAY, SEPTEMBER 24, 2018 AT 7:00 P.M.

The Board met. Ms. Mary Anne McMillan Urell in the Chair.

The roll was called. Mr. Dennis Bork and Mr. Nathan Nelson excused. Others in attendance for all or portions of the meeting were Ms. Roxann Halverson, Ms. Sonya Hansen, Ms. Carol Burmeister, and Sheriff Mike Schmidtknecht.

Public Comments regarding Agenda items: None.

Review/Discussion/Action regarding Previous Meeting Minutes: Mr. Kriesel made a motion to approve the minutes, seconded by Mr. Hillert. Carried.

Review/Discussion/Action regarding Resolution #18-09-01 “A Resolution to Backfill One (1) Deputy Position Due to the Creation of Two (2) Patrol Sergeant Positions”: Mr. Brunkow presented the resolution. This resolution was approved at the HR Committee, Law Enforcement Committee, and Finance Committee. There are funds to cover the costs of this position for the remainder of 2018 and into 2019 due to vacancies in other positions and not filling the Administrative Assistant position. After 2019 the Sheriff will have to find ways to fund the position. There were concerns with the cost of adding positions in one office and laying staff off in other offices due to deficits in the budget. Mr. Taylor made a motion to approve the resolution, seconded by Mr. Smith. Carried.

Review/Discussion/Action regarding Resolution #18-09-02 “A Resolution to Modify the Part-Time Chief Deputy Register of Deeds Position to Full-Time”: Mr. Hillert presented the resolution. This will only increase the position 8 hours per week. Mr. Danzinger noted this will be reviewed after one year as it is not intended to remain full-time. The purpose of the increase is to scan in old documents. Mr. Hillert made a motion to approve the resolution, seconded by Mr. Brunkow. Carried.

Review/Discussion/Action regarding Resolution #18-09-03 “A Resolution to Authorize the Purchase of Truck and Hoist for Recycling Program”: Mr. Weiss presented the resolution. The new truck will replace a 2007 that is costing a significant amount in maintenance. There will be no impact to the levy with this purchase. Mr. Weiss made a motion to approve the resolution, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding #18-09-04 “A Resolution to Identify Delinquent 2015 Real Estate Taxes”: Ms. Halverson explained this resolution allows her to begin the foreclosure process on the properties that have not paid their 2015 real estate taxes. There are two properties on the list that have approached the Finance Committee with payment arrangements which were agreed upon. They remain on the resolution so in the event they fail to follow through with the agreement the tax deed process does not need to start over for those properties. Ms. Halverson indicated that letters went out in the mail today to give one last effort to get the taxes paid by October

15th. If there is not contact made by these property owners the tax deed will be recorded and the property will be sold. Mr. Grisen made a motion to approve the resolution, seconded by Mr. Danzinger. Carried.

Review/Discussion regarding the 2019 Draft Budget: Ms. Hansen reviewed the proposed 2019 budget. There are things that need to be considered. There are 4 ½ employees in the Administration budget. One of these individuals could be transitioned into the Economic Development position.

The self-insurance fund needs to be reviewed. During health insurance negotiations a savings of \$157,000 was realized. The split of premium was also adjusted from 75/25 to 78/22 and work is being done to move towards an HSA. The new insurance provider is WEA Trust.

Reserve for Contingencies is another area that needs to be discussed. In the past wage increases and health insurance increase were placed in this budget. This year those expenses were placed in the individual department budgets. There does need to be some money put in here for emergencies.

Clerk of Court budget includes \$5,000 for part-time help to move debt collections into the office. This could be cut and another individual could help with this.

IT expenses are up due to an increase in the proposed contract for 2019. There are RFP's out and this will be reviewed by the Finance Committee. There has also been talk of hiring someone to be in the courthouse full-time and have the current IT provider work on certain items.

The Victim Witness and DA Administrative Assistant are now county employees. The VW reimbursement from the state is down.

DHHS is moving a limited term Social Worker position to a permanent Case Manager position. They are leaving one vacant position open and will reassign duties.

Land Information will be using \$53,000 out of fund balances to fund the department. This will need to be reviewed as there is not much money left in the fund balance. There will soon need to be levy money to fund the department.

Law Enforcement included the Deputy position, but shows a reduction in holiday pay. The Law Enforcement Committee did approve putting a Communications/Corrections Officer in the budget, but this needs to go through the resolution process as it is a new position.

Ms. Hansen has a call into UW Extension as their budget increased after the requested reductions were put into place.

The budget is showing a \$939,126.46 shortage.

Mr. Hillert asked if anyone had any ideas or suggestions to send them in as the Finance Committee could use help in balancing the budget.

Committee Chair Reports: Mr. Brunkow reported on the Law Enforcement Department. There has been a male and female Communications/Corrections Officer hired. Currently there is a Deputy in training and should be ready to go out on his own in the next couple of weeks. There is one Deputy out on injury until February.

Mr. Kriesel explained there has been no decrease in the number of protective placement cases.

Mr. Black explained all the work UW Extension staff has been doing.

Mr. Danzinger discussed the broadband project in the Town of Milton. The second grant has been applied for and granted. The bike trail is slowly moving forward. The Economic Development Committee approved moving forward with the 2019 County Brochures. There is work being done to designate a couple of county roads as Rustic Roads. This should increase tourism.

Mr. Grisen explained that the Highway 35 construction in the City of Fountain City is not a county project. He directs any questions about the project or detours to the City of Fountain City.

Administrative Coordinator Report: Ms. Hansen has been attending the WCA conference in La Crosse. There is lots of work being done on collaboration between counties for programs.

County Board Chair Report: None.

Public Comments Not Regarding Agenda Items: None.

Adjourned at 8:20 p.m.

Respectfully submitted,

Roxann M. Halverson
Buffalo County Clerk