

Buffalo County Minutes

Committee/Board: Human Resources Committee

Date of Meeting: Tuesday, October 23, 2018

Electronic and Hard Copy Filing Date: Thursday, October 25, 2018

Mr. Larry Grisen called the meeting to order at 10:20 a.m.

Board Members Present: Mr. Larry Grisen, Mr. Michael Taylor, Mr. Donald Hillert, Mr. Bernard Brunkow, and Mr. Nathan Nelson.

Others Present for All or Parts of the Meeting: Ms. Roxann Halverson, Ms. Sonya Hansen, Ms. Brenda Creighton, Sheriff Mike Schmidtknecht, Ms. Mindy Dale, Mr. Mike Peterson, and Mr. Mike Osmond.

Public Comments Regarding Posted Agenda Items: None.

The Committee may go into Closed Session for Consultation with Legal Counsel on Union Negotiation Strategy: Mr. Grisen made a motion to go into closed session, seconded by Mr. Taylor. Mr. Grisen-yes, Mr. Taylor-yes, Mr. Hillert-yes, Mr. Brunkow-yes, and Mr. Nelson-yes. Carried.

The Committee may return to Open Session: Mr. Grisen made a motion to return to open session, seconded by Mr. Taylor. Mr. Grisen-yes, Mr. Taylor-yes, Mr. Hillert-yes, Mr. Brunkow-yes, and Mr. Nelson-yes. Carried.

The Committee may go into Closed Session for Bargaining Union Negotiations: Mr. Grisen made a motion to go into closed session, seconded by Mr. Taylor. Mr. Grisen-yes, Mr. Taylor-yes, Mr. Hillert-yes, Mr. Brunkow-yes, and Mr. Nelson-yes. Carried.

The Committee may return to Open Session: Mr. Grisen made a motion to return to open session, seconded by Mr. Taylor. Mr. Grisen-yes, Mr. Taylor-yes, Mr. Hillert-yes, Mr. Brunkow-yes, and Mr. Nelson-yes. Carried.

The next meeting with the Union will be November 15th at 8:30 a.m.

Review/Discussion/Action regarding A Resolution to Amend Salary Classification and Compensation System for Non-Represented Employees: Ms. Hansen reviewed the work that had been done on the scales, but explained it is not ready for approval yet. There were a few things she would like to check on then will bring it to the next meeting. Mr. Brunkow made a motion to have Ms. Hansen complete the resolution for the next meeting, seconded by Mr. Nelson. Carried.

Review/Discussion/Action regarding Employee Performance Review Form: This form will be reviewed at the meeting on November 5th. The Department Managers will use the current form for the 2018 employee reviews.

Review/Discussion/Action regarding Department Manager Reviews: Ms. Hansen explained in the past department manager reviews were conducted by herself with possible assistance from the chair of the home committee, and sometimes the entire home committee. Mr. Grisen would like the home committee of the department to have some input into the review process.

Public Comments: None.

Adjournment: Mr. Taylor made a motion to adjourn at 1:30 p.m., seconded by Mr. Nelson. Carried.

Respectfully Submitted,

Roxann M. Halverson
Buffalo County Clerk